Extra Space Storage Inc. Form 11-K June 27, 2016 Table of Contents

# UNITED STATES SECURITIES AND EXCHANGE COMMISSION

20549 WASHINGTON, D.C.

## **FORM 11-K**

x ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 31, 2015

TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the Transition Period From \_\_\_\_\_\_ to \_\_\_\_\_

Commission File No. 001-32269

- A. Full title of the plan and the address of the plan, if different from that of the issuer named below: Extra Space Management, Inc. 401(k) Plan
  - Extra Space Management, mer 101(n) 1 an
- B. Name of issuer of the securities held pursuant to the plan and the address of its principal executive office:

# Edgar Filing: Extra Space Storage Inc. - Form 11-K Extra Space Storage, Inc.

2795 East Cottonwood Parkway, Suite 400

Salt Lake City, Utah 84121

# Extra Space Management, Inc. 401(k) Plan

# **Financial Statements and Supplemental Schedules**

# Years Ended December 31, 2015 and 2014

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## **Reports of Independent Registered Public Accounting Firms**

#### To The Plan Administrator of the

#### Extra Space Management, Inc. 401(k) Plan

We have audited the accompanying statement of net assets available for benefits of the Extra Space Management, Inc. 401(k) Plan (the Plan) as of December 31, 2015, and the related statement of changes in net assets available for benefits for the year ended December 31, 2015. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audits in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The Plan is not required to have, nor were we engaged to perform, an audit of its internal control over financial reporting. Our audit included consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2015, and the changes in net assets available for benefits for the year ended December 31, 2015, in conformity with accounting principles generally accepted in the United States of America.

The accompanying supplemental schedule H, line 4i schedule of assets (held at end of year) as of December 31, 2015 has been subjected to audit procedures performed in conjunction with the audit of the Plan s financial statements. The information in the supplemental schedule is the responsibility of the Plan s management. Our audit procedures included determining whether the supplemental information reconciles to the financial statements or the underlying accounting and other records, as applicable, and performing procedure to test the completeness and accuracy of the information presented in the supplemental schedule. In forming our opinion on the information, we evaluated whether such information, including its form and content, is presented in conformity with the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. In our opinion, the supplemental information in the accompanying schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

/s/ WSRP

Salt Lake City, Utah

June 27, 2016

## To The Plan Administrator of the

## Extra Space Management, Inc. 401(k) Plan

We have audited the accompanying statement of net assets available for benefits of the Extra Space Management, Inc. 401(k) Plan (the Plan) as of December 31, 2014. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audit in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The Plan is not required to have, nor were we engaged to perform, an audit of its internal control over financial reporting. Our audit included consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan s internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets available for benefits of the Plan as of December 31, 2014 in conformity with accounting principles generally accepted in the United States of America.

/s/ Haynie and Company

Salt Lake City, Utah

June 11, 2015

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# Extra Space Management, Inc. 401(k) Plan

# **Statements of Net Assets Available for Benefits**

	December 31,	
	2015	2014
<u>Assets</u>		
Investments, at fair value:		
Money market	\$ 2,770,931	\$ 2,723,874
Mutual funds	29,533,750	30,787,202
Extra Space Storage Inc. common stock	2,729,052	1,767,095
Total investments	35,033,733	35,278,171
	, ,	, ,
Receivables:		
Notes receivable from participants	1,276,690	1,129,572
Participant contributions	117,072	118
Employer contributions	63,421	528
	•	
Total receivables	1,457,183	1,130,218
	, , , , ,	, , ,
Total assets available for benefits	\$36,490,916	\$ 36,408,389

See accompanying notes to financial statements.

# Extra Space Management, Inc. 401(k) Plan

# **Statement of Changes in**

# **Net Assets Available for Benefits**

	For the Year Ended December 31, 2015	
Additions:		
Investment Income		
Net depreciation in fair value of investments	\$	(913,214)
Interest and dividends		1,856,230
Contributions:		
Participants		3,356,458
Employer		1,733,890
Rollover		277,558
Total contributions		5,367,906
Total additions		6,310,922
Deductions:		
Benefits paid to participants		6,195,770
Administrative expenses		32,624
Total deductions		6,228,394
Net appreciation in assets available for benefits		82,527
Net Assets available for benefits:		
Beginning of the year		36,408,389
End of the year	\$	36,490,916

See accompanying notes to financial statements.

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## Extra Space Management, Inc. 401(k) Plan

#### **Notes to Financial Statements**

#### 1. DESCRIPTION OF PLAN

The following description of the Extra Space Management, Inc. 401(k) Plan (the Plan ) provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan s provisions.

#### General

The Plan is a qualified 401(k) defined contribution plan, covering all employees of Extra Space Management, Inc. (Sponsor) who have reached age 21. Field employees are eligible after one year of service and corporate employees are eligible after 90 days of service. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA), as amended.

Extra Space Storage, Inc. (the Company) appoints a committee to administer the Plan. As of December 31, 2015, the Plan Administrative Committee was comprised of three members of management, with Fidelity Management Trust Company (Fidelity or Trustee) acting as Trustee.

## **Contributions**

Contributions are made to the Plan by both employees and the Sponsor. Employee contributions to the Plan are deferrals of the employee s compensation made through a direct reduction of compensation in each payroll period. Participating employees may contribute a percentage of their annual compensation up to 60% of eligible compensation, or \$18,000. The Plan also provides participants who are age 50 or older by the end of the calendar year, and who are making deferral contributions to the Plan, the option to make catch-up contributions of up to \$6,000 per year. The Sponsor matches 100% of the first 3% of the participant s eligible contribution and 50% of the next 2%. The Plan Sponsor, at its discretion, may make an additional matching contribution, not to exceed 4% of the employee s compensation. Participants direct the investment of their contributions and the Sponsor s match into various investment options offered by the Plan.

## **Participant Accounts**

Each participant s account is adjusted for the participant s contribution, the Sponsor s matching contribution, expenses, and earnings and losses specifically identified with the participant s investment account. The benefit to which a participant is entitled is the benefit that can be provided from the participant s vested account.

#### Vesting

Participants are immediately vested in their contributions and the Sponsor s matching contributions.

# **Notes Receivable from Participants**

Participants may borrow from their Plan accounts a minimum of \$1,000 and up to a maximum of \$50,000 or 50% of their account balance. These loans are subject to a repayment period of no more than five years, unless the loan is withdrawn for the purchase of a participant s primary residence, in which case the repayment period may not extend beyond 10 years. The loans are secured by the balance in the participant s account, and principal and interest payments

are paid ratably by the participant through payroll deductions.

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## Extra Space Management, Inc. 401(k) Plan

#### Notes to Financial Statements Continued

## 1. DESCRIPTION OF PLAN Continued

## **Plan Termination**

Although it has not expressed any intent to do so, the Sponsor has the right under the Plan to terminate the Plan, subject to the provisions of ERISA. In the event the Plan is terminated, all participant accounts would be distributed among the participants in accordance with the terms set forth in the Plan.

## **Payment of Benefits**

Upon termination of service due to death, disability, or retirement, a participant may receive a lump-sum amount equal to the vested benefits in his or her account. Under certain circumstances, including financial hardship, participants may withdraw their contributions prior to the occurrence of these events. The Plan Administrators make determinations related to hardship withdrawals. Vested accounts for terminated employees which do not exceed \$5,000 but are greater than \$1,000 are automatically rolled over into an individual retirement account. Accounts which are less than \$1,000 are automatically distributed in a lump sum.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## **Investment Options**

The Plan s assets are invested in various investment options offered by the Trustee and in stock of the Company, as directed by Participants. Participants may change their investment options at will.

## **Basis of Accounting**

The accompanying financial statements of the Plan are prepared using the accrual method of accounting in accordance with U.S. generally accepted accounting principles (U.S. GAAP).

#### **Estimates**

The preparation of financial statements in conformity with U.S. GAAP requires the Plan administrators to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Certain of those key estimates include the fair value of investments.

# **Investment Valuation and Income Recognition**

The Plan s valuation methodology used to measure the fair values of mutual funds and common stocks was derived from quoted market prices as all of these instruments have active markets. The money market portfolio is stated at cost, which approximates fair value.

Net appreciation in the fair value of investments includes realized and unrealized gains (losses) on investments, and is recognized in income. Net unrealized gains (losses) represent the difference between the book value (which represents the prior year ending fair value, or cost if the investment was purchased during the year) and the fair value of investments held at year-end. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Dividends and interest are reinvested as earned.

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## Extra Space Management, Inc. 401(k) Plan

Notes to Financial Statements Continued

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES Continued

## **Administrative Expenses**

The Sponsor pays all administrative expenses of the Plan, except for the loan processing fees and fees associated with additional participant services. The fees associated with loan processing and additional services are paid by the participant s account. Total administrative fees paid by the Sponsor were \$32,624 for the year ended December 31, 2015.

## **Payment of Benefits**

Benefits are recorded when paid by the Plan.

## **Notes Receivable from Participants**

Notes receivable from participants are recorded at their unpaid principal balance plus any accrued but unpaid interest. Interest income is recognized over the terms of the notes at the rate specified in the loan documents. As of December 31, 2015, outstanding loans totaled \$1,276,690 with interest rates of 4.25% and maturity dates ranging from January 30, 2015 to September 1, 2025. Fees related to notes receivable from participants are recorded as administrative expenses when incurred. If a participant defaults, the carrying amount of the note receivable from the participant is eliminated and a benefit payment is recorded at the time the participant has a distributable event. Notes receivable from participants are considered delinquent when payments are not made in accordance with the terms of the note and are evaluated to determine if they are in default.

## **Recent Accounting Pronouncements**

In May 2015, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2015-07, Fair Value Measurement (Topic 820): Disclosures for Investments in Certain Entities That Calculate Net Asset Value per Share (or Its Equivalent). ASU 2015-07 removes the requirement to include investments in the fair value hierarchy for which fair value is measured using the net asset value practical expedient in Accounting Standards Codification 820. ASU 2015-07 requires retrospective application and is effective for fiscal years beginning after December 15, 2015 with early adoption permitted. Management has elected to early adopt the provisions of Parts I and II of this new standard. Accordingly, these provisions were retrospectively applied.

In July 2015, the FASB issued ASU No. 2015-12, Plan Accounting: Defined Benefit Pension Plans (Topic 960), Defined Contribution Pension Plans (Topic 962), and Health and Welfare Benefit Plans (Topic 965) I. Fully Benefit-Responsive Investment Contracts; II. Plan Investment Disclosures, and III. Measurement Date Practical Expedient. Part I requires fully-benefit responsive investment contracts to be measured, presented, and disclosed only at contract value. Part II requires that investments that are measured using fair value (both participant-directed and nonparticipant-directed investments) be grouped only by general type, eliminating the need to disaggregate the

investments by nature, characteristics, and risks. Part II also eliminates the disclosure of individual investments that represent 5 percent or more of net assets available for benefits and the disclosure of net appreciation or depreciation for investments by general type, requiring only presentation of net appreciation or depreciation in investments in the aggregate. Additionally, if an investment is measured using the net asset value per share as a practical expedient and that investment is a fund that files a U.S. Department of Labor Form 5500, as a direct filing entity, disclosure of that investment strategy is no longer required. Part III is not applicable to the Plan. The amendments in ASU 2015-12 are effective for fiscal years beginning after December 15, 2015, with early application permitted. The amendments within Parts I and II require retrospective application. Management has elected to early adopt the provisions of Parts I and II of this new standard. Accordingly, these provisions were retrospectively applied.

## Extra Space Management, Inc. 401(k) Plan

#### Notes to Financial Statements Continued

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES Continued

#### **Fair Value Measurements**

The Plan reports investments in accordance with established authoritative guidance, which requires a three-level valuation hierarchy for disclosure of fair value measurements. The valuation hierarchy is based upon the transparency of inputs to the valuation of an asset or liability as of the measurement date.

The three levels are defined as follows:

Level 1 inputs are unadjusted quoted market prices in active markets for identical assets or liabilities that are accessible at the measurement date.

Level 2 inputs are from other than quoted market prices included in Level 1 that are observable for the asset or liability, either directly or indirectly, such as quoted prices for similar assets or liabilities in active markets, quoted prices in markets that are not active, or other inputs that are observable or can be corroborated by observable market date.

Level 3 inputs are unobservable and significant to the valuation methodology.

All investments in the Plan are valued using Level 1 inputs and are summarized below for the end of the year indicated.

	December 31,	
	2015	2014
Mutual Funds	29,533,750	30,787,202
Money market accounts	2,770,931	2,723,874
Extra Space Storage, Inc. Common Stock	2,729,052	1,767,095
Total Investments	\$ 35,033,733	\$ 35,278,171

The Plan s valuation methodology used to measure the fair values of mutual funds, money market and common stocks were derived from quoted market prices as all of these instruments have active markets.

#### 3. PARTY-IN-INTEREST TRANSACTIONS

As of December 31, 2015, the Plan s assets consisted of mutual funds issued by the Trustee and participant loans extended to participants. The Trustee is considered a party-in-interest because it manages the Plan s assets. Participants

are also considered parties-in-interest.

Transactions associated with the shares of common stock of the Company are also considered exempt party-in-interest transactions. As of December 31, 2015, the Plan held 30,919 shares of Company common stock. Total outstanding Company common stock as of December 31, 2015, was 124,119,531 shares.

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## Extra Space Management, Inc. 401(k) Plan

## Notes to Financial Statements Continued

#### 3. PARTY-IN-INTEREST TRANSACTIONS Continued

During the year ended December 31, 2015, the Plan had the following transactions involving the Company s common stock:

Shares purchased	6,300
Shares sold	(5,492)
Cost of shares purchased	\$ 442,650
Gain realized on shares sold	\$ 77,058
Dividend income earned	\$ 70,303

## 4. RISKS AND UNCERTAINTIES

The Plan provides for investment in various investment securities. In general, these securities are exposed to various risks, such as interest rate, market, and credit in addition to changes in economic conditions. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the accompanying statements of net assets available for benefits.

## 5. INCOME TAX STATUS

The Plan has adopted a non-standardized prototype plan for which the Internal Revenue Service has issued an opinion letter dated March 31, 2008, covering the qualification of the Plan under the appropriate sections of the Internal Revenue Code. The Plan Administrators believe that the Plan continues to operate in accordance with the requirements to qualify for tax-exempt status. Accordingly, no provision for income taxes is included in the accompanying financial statements.

Management evaluates tax positions taken by the Plan and recognizes a tax liability (or asset) if the Plan has taken an uncertain position that more likely than not would be sustained upon examination by taxing authorities. Plan management has concluded that as of December 31, 2015, there are no uncertain tax positions that require either recognition or disclosure in the financial statements. The Plan is subject to routine audits by taxing authorities for tax years for which the applicable statutes of limitations have not expired. To the plan administrator s knowledge there are currently no audits for any tax periods in progress.

# Extra Space Management, Inc. 401(k) Plan

# Schedule H, Line 4i

# Schedule of Assets (Held at End of Year)

# **December 31, 2015**

**Employer Identification Number: 87-0405300** 

Plan Number: 001

(a)	<b>(b)</b>	(c)		(e)
Party in	• ,	Description	Number	. ,
		_	of	Current
Interest	<b>Identity of Issue</b>	of Investments	Units	Value
	ABF Lg Cap Val Inv	Mutual Fund	52,626	\$ 1,207,231
	Conestoga Small Cap Inv	Mutual Fund	24,042	\$ 859,266
*	Extra Space Stock	Common Stock	30,919	\$ 2,729,052
*	FID Balanced	Mutual Fund	92,365	\$ 1,959,978
*	Fid Capital & Income	Mutual Fund	131,408	\$ 1,202,388
*	Fid Capital Appreciation	Mutual Fund	107,688	\$ 3,488,005
*	Fid Freedom K 2005	Mutual Fund	1,855	\$ 22,966
*	Fid Freedom K 2010	Mutual Fund	8,399	\$ 103,638
*	Fid Freedom K 2015	Mutual Fund	9,588	\$ 122,720
*	Fid Freedom K 2020	Mutual Fund	67,649	\$ 914,618
*	Fid Freedom K 2025	Mutual Fund	28,926	\$ 407,861
*	Fid Freedom K 2030	Mutual Fund	57,744	\$ 827,468
*	Fid Freedom K 2035	Mutual Fund	45,633	\$ 673,549
*	Fid Freedom K 2040	Mutual Fund	76,020	\$ 1,124,330
*	Fid Freedom K 2045	Mutual Fund	56,059	\$ 852,662
*	Fid Freedom K 2050	Mutual Fund	50,152	\$ 768,833
*	Fid Freedom K 2055	Mutual Fund	13,364	\$ 151,681
*	Fid Freedom K 2060	Mutual Fund	237	\$ 2,335
*	Fid Freedom K Income	Mutual Fund	9,244	\$ 105,015
*	Fid International Discovery	Mutual Fund	65,905	\$ 2,597,323
	FKLN Nat Resources A	Mutual Fund	9,198	\$ 188,003
	FMMT Retire Gov t II	Money Market	2,770,931	\$ 2,770,931
	GS Mid Cap Value A	Mutual Fund	31,290	\$ 1,030,377
	Janus Enterprise T	Mutual Fund	22,763	\$ 1,950,330
	Loomis Small Cap Val R	Mutual Fund	44,317	\$ 1,311,783
	Pimco Comm Rel Ret A	Mutual Fund	9,383	\$ 57,986
	PIMCO Total Return Adm	Mutual Fund	242,824	\$ 2,445,241
	SPTN 500 Index Adv	Mutual Fund	63,815	\$ 4,581,887
	SPTN EXT Mkt Index Adv	Mutual Fund	2,271	\$ 114,006
	SPTN Intl Index Adv	Mutual Fund	12,866	\$ 462,270

Loans to participants, at cost, which approximates fair value, at interest rates of 4.25% and maturities ranging from January 30, 2015 to September 1, 2025.

\$ 1,276,690

\$36,310,423

# \* Denotes a party-in-interest as defined by ERISA.

Note: Column (d), cost, has been omitted as all investments are participant directed

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## **SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, as amended, the trustees (or other persons who administer the employee benefit plan) have duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

Extra Space Management, Inc. 401(k) Plan

Date: June 27, 2016

/s/ P. Scott. Stubbs
P. Scott Stubbs
Executive Vice President and Chief Financial Officer

(Principal Financial Officer)

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